



AGENDA

The meeting will be held at City Hall Council Briefing Room, 300 W. Main St, Grand Prairie, Texas, and a quorum of the committee or the presiding member will be physically present. Some members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

1. Public Hearing, Presentation and Discussion on Public Improvement District (PID) Budgets
2. Discussion on Downtown Ice Rink

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

3. Minutes of the August 1, 2023, Finance and Government Committee Meeting
4. 2024 Finance and Government Committee Meeting Dates
5. Annual Contract for document destruction service from WorkQuest Inc. in an estimated annual cost of \$30,000 through a Master Cooperative Agreement with TXMAS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$90,000 if all extensions are exercised
6. Contract for Arbitrage Rebate Compliance Services from Hilltop Securities Asset Management in the amount of up to \$ 22,000 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$110,000 if all extensions are exercised
7. Annual Maintenance Contract for Maintenance and Software Support Dell VxRail Units from Unique Digital Technologies, Inc. in the estimated amount of \$42,304.65 annually through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$285,234.08 if all extensions are exercised
8. Annual Contract for Portable Toilet Rentals and Services from United Site Services in the amount of \$59,253.50. This contract will be for one year with the option to renew for four additional one-year periods totaling \$296,267.50 if all extensions are exercised

9. Annual contract renewal #3 with an annual increase for publications, audiovisual materials, books, textbooks, and ancillary services with Ingram Library Services in the amount of \$85,000.00 annually for a total project cost increase of \$170,000.00 if the remaining one-year extensions are exercised

ITEMS FOR INDIVIDUAL CONSIDERATION

10. Annual Contract for Investment Advisory Services from Valley View Consulting, LLC up to \$75,000 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000 if all extensions are exercised
11. Ordinance amending the FY 2022/2023 Capital Reserve Fund to allocate \$2,922,604 from the unobligated fund balance
12. Price agreement for Fiber Restoration Services from Future Infrastructure in the annual amount of up to \$476,190.00 with the option of four renewals for a total of \$2,380,950.00 if all renewals are exercised
13. Annual contract renewal #1 with an annual increase for HOOPLA Streaming Services with Midwest Tape in the amount of \$50,000 annually for a total project cost increase of \$200,000 if the remaining one-year extensions are exercised
14. Annual Contract for Arctic Wolf Networks Inc. Cybersecurity Operations Center Services and Software from FreeiT Data Solutions, in the estimated amount of \$173,749.76 annually through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$1,171,487.08 if all extensions are exercised
15. Ordinance Amending the FY 2022/2023 Capital Improvement Projects Budget; Grant Recipient Contract with National Fitness Campaign for the 6 outdoor Fitness Studio/Courts in the amount of \$890,000 and an estimated amount not to exceed \$450,000 for engineering design services, geotechnical investigation, site work, and site furnishings, for a total project cost of \$1,340,000

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 “Consultation with Attorney”
- (2) Section 551.072 “Deliberation Regarding Real Property”
- (3) Section 551.074 “Personnel Matters”
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card. The views expressed during Citizen Comments are the views of the speaker, and not the City of Grand Prairie or City Council. Council Members are not able to respond to Citizen Comments under state law.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email GPCitySecretary@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted September 1, 2023.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Lee Harriss, Special District Administrator

TITLE: Public Hearing, Presentation and Discussion on Public Improvement District (PID) Budgets

REVIEWING COMMITTEE:

SUMMARY:
Public Hearing, Presentation and Discussion on Public Improvement District (PID) Budgets - Reviewed by Public Improvement Districts during 2023



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cheryl De Leon, Deputy City Manager

TITLE: Discussion on Downtown Ice Rink

**REVIEWING
COMMITTEE:**



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cole Humphreys, Chairman

TITLE: Minutes of the August 1, 2023, Finance and Government Committee Meeting

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
COUNCIL BRIEFING ROOM
TUESDAY, AUGUST 01, 2023 AT 2:30 PM**

MINUTES

CALL TO ORDER

Acting Chairman Kurt Johnson called the meeting to order at 2:30 p.m.

PRESENT

*Council Member Kurt Johnson
Council Member Junior Ezeonu*

ABSENT

Chairman Cole Humphreys

STAFF PRESENTATIONS

1. Tangle Ridge Golf Course Benchmark Review

Manager of Business Operations Pat Ferkany presented to the committee a comparative benchmarking report noting additional benchmarking for 2023; meet monthly with Parks staff to review financial results and to discuss observable trends in the marketplace with comparable operations; maintain a rating of 4.5 or higher on Facility Inspection Checklist by completing the inspection itself on a monthly basis and tracking the rating scores; achieve and maintain a customer service satisfaction level of 4.5 or higher based on player survey and maintain "Rounds Utilization Rate" of 85% or higher (following record year). In addition, financial information was presented and discussed; Period Nine - June 2023, 2022 vs 2023 and Tangle Ridge vs Competitive Market Set for month of June 2023.

Acting Chairman Johnson thanked staff for the presentation.

CONSENT AGENDA

Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve items two through sixteen. The motion carried unanimously.

2. Minutes of the July 11, 2023 Finance & Government Committee Meeting

Approved on Consent Agenda

3. Contract with TV Set Designs to design and build a new set for the GPTV Studio in the amount of \$53,731, plus a contingency amount of \$2,687 for a total project cost of \$56,418

Approved on Consent Agenda

4. Annual Contract for fire truck, ambulance and other first responder vehicle parts, equipment, and services from Industrial Power Truck and Equipment (up to \$125,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$375,000 if all extensions are exercised

Approved on Consent Agenda

5. Annual contract for Glass, Services, Break Repair, Replacement, and Miscellaneous Glass from Binswanger Enterprises, LLC dba Binswanger Glass (up to \$60,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be one year with the option to renew for two additional one-year periods totaling \$180,000.00 if all extensions are exercised

Approved on Consent Agenda

6. Annual Contract for Temporary Fencing Rental and Installation from United Site Services of Texas, Inc., (up to \$45,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$225,000.00 if all extensions are exercised

Approved on Consent Agenda

7. Annual Contract for Energy Saving Lighting Products from Elliott Electric Supply (\$145,000.00 annually) through a Master Interlocal Agreement with BuyBoard. The initial term will be for eight (8) months with the option to renew for two additional one-year periods totaling \$386,666.66 if all extensions are exercised

Approved on Consent Agenda

8. Annual Contract for Fire Station Mowing and Grounds Maintenance from TM&F Services, LLC up to \$80,148.40 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$400,742.00 amount if all extensions are exercised

Approved on Consent Agenda

9. Annual Maintenance Contract for Central Square Technologies for Naviline annual cost of \$125,00.00 with an option to renew for four additional one-year periods totaling \$625,000.00 if all extensions are exercised

Approved on Consent Agenda

10. Construction contract with Nomadic Capital LLC dba Mean Green Lawn and Landscape for the Ruthe Jackson Center Garden Landscape and Irrigation Replacement in the amount of \$83,870.00 plus a 5% contingency in the amount of \$4,193.50 for a total construction cost of \$88,063.50

Approved on Consent Agenda

11. Annual contract for Fluke Software from SHI-GS in an initial amount of \$67,990.00 through a Local Government Cooperative Agreement with Buyboard Contract #661-22. This contract will be one year with the option to renew for two additional one-year periods totaling \$118,014.10 which allows for a 5% annual increase if all extensions are exercised

Approved on Consent Agenda

12. Authorize a sublease agreement in the amount of \$1,500 annually for a term of five years between the City of Grand Prairie and Golden Triangle Radio Control Club, Inc for approximately 15 acres at Low Branch Park which is leased from the US Army Corp of Engineers

Approved on Consent Agenda

13. Purchase of Audio-Visual Renovations for Tony Shotwell from Infinity Sound Ltd. in the amount of \$57,397 with a 5% contingency of \$2,870 for a total cost of 60,267 through a national cooperative agreement with Buyboard

Approved on Consent Agenda

14. Resolution to accept eligibility and participation in the National Fitness Campaign Grant Committee's 2023 Blue Cross Blue Shield of Texas State Campaign

Approved on Consent Agenda

15. Annual Contract for Large Water Meter Testing and Repairs from Vanguard Utility Service, Inc. dba VUS Inc. (Up to \$75,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000.00 if all extensions are exercised

Approved on Consent Agenda

16. Annual Contract for Network Cabling Installation Services from Cyson Technology Group in the estimated amount of \$250,000.00 annually through a Master Interlocal Agreement with DIR. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000.00 if all extensions are exercised

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

17. Change Order #1, for towing service price increase with Dave's Hi-Way Wrecker Service in the estimated amount of \$100,000 for the fourth annual renewal, and \$100,000 annually thereafter, for five additional one-year terms, totaling \$600,000

Assistant Director of Police Ryan Simpson informed the committee the City's vendor for towing services, Dave's Hi-Way Wrecker, has requested a price increase. The increase was requested due to rising labor, equipment, and fuel costs. The requested price increase would range from .48% to 13.75%, on various line items in their existing contract. Dave's Hi-Way Wrecker

service is local to Grand Prairie and has been the City's towing service vendor for many years. The staff has discussed the reasoning for the price increase with the vendor and is supportive of the increase. The estimated cost impact of the requested increase is \$100,000 for each of the six remaining renewal terms, based on historical usage of the various line items in the contract.

Acting Chairman Johnson inquired on the \$100,000 per year increase. Police Chief Scesney noted the requested increase is a not to exceed amount, to be used on an-as needed basis.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

18. Award construction contract to Capko Concrete Structures, LLC for the Lake Ridge Parkway Guardrail Replacement Project in the amount not to exceed \$618,669.00

Streets Operations Manager Leland Miller informed the committee this project was identified as part of the FY23 Capital Projects Budget under City Bridges Construction. On January 18, 2023, the City entered a contract with Cobb Fendley & Associates to provide professional engineering consulting services for the Lake Ridge Guard Rail Replacement Project that includes Design, Bidding and Construction Services. As part of the Bidding Services, Cobb Fendley executed a bid opening on July 06, 2023, to seek contractors for this project. The tasks entail site preparation, erosion control, barricade, traffic control, removal & installation of materials and slope protection.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

19. Construction contract with McMahan Contracting LP for the Davis Road Paving and Drainage Improvements in the contract amount of \$4,177,589.00 for the base bid, a 5% construction contract contingency in the amount of \$208,880.00, materials testing with Team Consultants for \$58,630.00, and in-house engineering in the amount of \$208,880.00 for a total construction project cost of \$4,653,979.00

Deputy City Manager Bill Hills informed the committee as part of the approved FY 2023 budget, the realignment of Davis Road, south of SH 360 past Old David Road, was identified as a project to be completed this year. This project requires the contractor to replace approximately 1,600 LF of 4-lane divided thoroughfare. This is the first phase of a multi-phase project for Davis Road. In addition to the road being realigned and widened, storm drainage will also be installed.

Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.

20. Annual Contract for Water Meters from Zenner (up to \$622,575.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$3,112,875.00 if all extensions are exercised

Mr. Hills informed the committee the Utility Customer Service would like to obtain an annual contract for the purchase of AMI cold water meters and registers with in-line connectors and Itron Encoder Receiver Transmitter (ERT) units utilized by the City of Grand Prairie Public Works Department for the distribution, metering, and recording of water usage. Meters will be ordered on an as-needed basis as they die or need repairs, and a small number will be ordered immediately.

Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.

21. Annual Contract for Water Analysis Chemicals and Supplies with Core and Main, LP., (up to \$188,668.58 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$943,342.90 if all extensions are exercised. Award secondary to HD Supply Facilities Maintenance dba USA Bluebook (up to \$197,912.45 annually and \$989,562.25 if all extensions are exercised) and a tertiary to Hach (\$189,988.99 annually and \$949,944.95 if all extensions are exercised). Secondary and tertiary contracts are to be used only if the primary is unable to fulfill the needs of the department

Mr. Hills informed the committee these annual contracts will be utilized by the Water Utilities Division for the purchase of water analysis chemicals and supplies. Orders will be placed “as needed” and the secondary and tertiary vendors will only be used if the primary vendor cannot fulfill the needs of the City.

Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.

22. Change Order #1 in the amount of \$58,984.60 to add construction scope services with RLM EarthCo. The increase in scope includes the rerouting of water and sewer lines due to design change, trail lighting addition, restroom moisture conditioning, concrete mow strip, dedication plaque installment, and trellis modifications

Manager of Business Operations Pat Ferkany informed the committee the change order #1 is for the rerouting of the water and sanitary sewer lines due to design change, adding Alternate Item 46 from bid - Trail Loop Light Pole Fixtures, deducting the waterline and sanitary sewer cost line item from the bid, moisture conditioning for the restroom, dedication plaque installation, concrete maintenance mow strip around the restroom, and modifications to the overhead trellis.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

23. Public Hearing and Resolution authorizing the City Manager to submit Fiscal Year (FY) 2024 grant application with the Federal Transit Administration (FTA). Total operating budget for the Grand Connection for FY 2024 is \$2,264,198. The city's share of this total is \$389,002

Deputy City Manager Cheryl De Leon informed the committee this is not a public hearing item, only a resolution and no action required on this item as it will be presented at Council.

24. Annual Contract for Service and Repair of Chevrolet Vehicles from Freedom Chevrolet by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

Director of General Service Jayson Ramirez informed the committee this annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Chevrolet brand vehicles; on an as-needed basis.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

25. Annual Contract for Service and Repair of Dodge/Ram Vehicles from Freedom Chrysler Dodge Jeep Ram by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

Director of General Services Jayson Ramirez informed the committee this annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Dodge/Ram brand vehicles; on an as-needed basis.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

26. Annual contract for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services from HD Supply (up to \$750,000.00 annually) through a Master Cooperative Agreement with Omnia Partners. The initial term for this contract will be four months (\$250,000.00) with three additional one-year periods totaling \$2,500,000.00 if all extensions are exercised

Director of General Services Jayson Ramirez informed the committee this annual contract will primarily be used by the Facility Services Division for maintenance and repairs of city facilities.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

27. Annual Contract for Swimming Pool Chemicals, Supplies, and Equipment from Petra Chemical Acquisition Co., LLC dba DCC, Inc. in the amount of \$250,000 annually through a Master Interlocal Agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000 if all extensions are exercised

Purchasing Manager Angi Mize informed the committee the agreement will be utilized to facilitate and provide for water quality in the water distribution system and water storage facilities, sodium hypochlorite will be injected into source storage and distribution points at various locations. The addition of sodium hypochlorite will also assist with addressing those areas within the water distribution system, which may experience low residuals resulting in water quality issues. The Parks Department will utilize the contract for sodium hypochlorite and other chemicals for the swimming pools around the city.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 3:07 p.m.

Acting Chairman Kurt Johnson

Date



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cole Humphreys, Chairman

TITLE: 2024 Finance and Government Committee Meeting Dates

**REVIEWING
COMMITTEE:**

2024 Finance and Government Committee Meeting Dates

- January 2
- February 6
- March 5
- April 2
- May 7
- June 4
- July 9 (2nd Tuesday of the month)
- August 6
- September 3
- October 8 (2nd Tuesday of the month)
- November 5
- December 10 (2nd Tuesday of the month)



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cathy Patrick, Chief Finance Officer – Finance

TITLE: Annual Contract for document destruction service from WorkQuest Inc. in an estimated annual cost of \$30,000 through a Master Cooperative Agreement with TXMAS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$90,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 09/05/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
WorkQuest Inc.	\$30,000	\$90,000

PURPOSE OF REQUEST:

This contract will be for departments to utilize document destruction services as needed. Services will include scheduled pickups of bins, containers, and boxes and onsite services utilizing a mobile shredding truck during special events. The amount of the contract is increasing due to the Housing Department being added.

WorkQuest Inc. is a catalyst for employment opportunities for people with disabilities. WorkQuest Inc. is a unique, private, non-profit corporation that links individuals with disabilities to meaningful career options. Local municipalities can use their deeply discounted commodity and service contracts through their State Use Program.

State purchasing laws, Government Code, Chapter 271.102, authorize local governments to enter into joint contacts and cooperative agreements to perform governmental functions usually associated with government operation, such as purchasing necessary materials and supplies. The City approved a Master Interlocal agreement with the Entity whereby the City could use all of that entity’s agreement(s).

FUNDING HISTORY (2 to 3 yrs info):

FY18 Document Destruction \$ 959
 FY19 Document Destruction \$12,858

FY20 Document Destruction \$ 9,088
FY21 Document Destruction \$ 8,776
FY22 Document Destruction \$ 6,268
FY23 to Present Document Destruction \$ 4,873

PROCUREMENT DETAILS:

Procurement Method: Cooperative - TXMAS

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating Funds
-----------	-------------------------------------	------------	---------------------



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Contract for Arbitrage Rebate Compliance Services from Hilltop Securities Asset Management in the amount of up to \$ 22,000 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$110,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Hilltop Securities Asset Management	\$22,000	\$110,000

PURPOSE OF REQUEST:

Hilltop Securities has provided comprehensive arbitrage rebate compliance services to the City since October 1991. They provide the city with a full range of compliance services tailored to the needs of the city.

In connection with the sale and delivery of certain bonds, notes, certificates, or other tax-exempt obligations (the "Obligations" or "Bonds"), Hilltop Securities will determine to what extent, if any, it will be required to rebate investment earnings (the amount of such rebate being referred to as the "Arbitrage Amount") from the proceeds of the Obligations to the United States of America.

Local Government Code Chapter 252 provides an exception from the competitive bid process for procuring personal, professional, or planning services. Hilltop Securities Asset Management was selected as the most qualified professional due to knowledge of the City's debt and capital improvement projects.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$18,500	10/16/2013 (5yrs. w/5 yr. renewal expires 10/15/2023)	Arbitrage Rebate Compliance

PROCUREMENT DETAILS:

Procurement Method: Professional Services

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Debt Service Fund
-----------	-------------------------------------	------------	-------------------



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Keshnel Penny, CIO - Information Technology

TITLE: Annual Maintenance Contract for Maintenance and Software Support Dell VxRail Units from Unique Digital Technologies, Inc. in the estimated amount of \$42,304.65 annually through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$285,234.08 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Unique Digital/ Converge Technology Solutions	\$42,304.65	\$285,234.08
	\$48,650.35 (1 st Renewal)	
	\$55,947.90 (2 nd Renewal)	
	\$64,340.08 (3 rd Renewal)	
	\$73,991.10 (4 th Renewal)	

PURPOSE OF REQUEST:

This annual contract is for the Maintenance and Software Support of Dell VxRail units from Unique Digital. The Dell VxRail is a hyper-converged computing system that is used to host the city's virtual servers. The VxRail is a critical system for all city servers and applications. This Maintenance and Software Support covers a 4-hour onsite guarantee and software upgrades. Due to software cost increases and adding additional licenses if a renewal exceeds the requested 15% this item will be resubmitted for council's review.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items, and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including DIR contract DIR-TSO-4299.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$383,336.35	09/01/2020	Software maintenance
<i>Change Order #</i>			
<u>TOTAL:</u>	\$383,336.35		

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: _____ RFP/RFB #: _____

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: Enterprise Hardware Maintenance	Account Unit & Line: 151010-63170
-----------	-------------------------------------	--	-----------------------------------

If Capital Improvement:					
Total Project Budget	\$XXX	Proposed New Funding:	\$XXX	Remaining Funding:	\$XXX

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Summary
- 2- Change Order Details



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Annual Contract for Portable Toilet Rentals and Services from United Site Services in the amount of \$59,253.50. This contract will be for one year with the option to renew for four additional one-year periods totaling \$296,267.50 if all extensions are exercised.

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
United Site Services of Texas, Inc.	\$59,253.50	\$296,267.50

PURPOSE OF REQUEST:

The Parks and Recreation Services Department will utilize this annual contract to rent the units for City's parks and for the special events. The Solid Waste Department will rent the units for the Grand Prairie Landfill. This contract also includes cleaning, sanitizing, and as-needed maintenance of the units at given frequencies and intervals published on the bid.

FUNDING HISTORY (2 to 3 yrs info):

Viking Rentals was awarded a contract in 2021 through RFB No. 21160. Due to vendor's poor performance in providing the service, the second of four, one-year renewal options was not exercised, leading to rebid this item through RFB No. 23180.

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$58,704.00 annual	8/17/2021	Initial Contract through bid process
<i>Renewal # 1</i>	\$58,704.00 annual	9/7/2022	Exercised the 1 st renewal option
TOTAL:	\$117,408.00		

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 4 RFB #: 23180

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating funds
-----------	-------------------------------------	------------	---------------------

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Tabulation
- 2- Score Card

BID TABULATION – 23180 – PORTABLE TOILET RENTALS AND SERVICES

City of Grand Prairie, TX RFB No. 23180 – Portable Toilet Rentals and Services Closing Date: 8/4/23					Viking Rentals Fort Worth		United Site Services Grand Prairie, TX		Pure Service Corporation Southlake, TX		Pot-O-Gold Rentals, LLC Fort Worth, TX		Aspen Site Rentals Boyd, TX	Whatapotty Services Alvarado, TX
GRAND TOTAL					\$55,129.00		\$59,253.50		\$65,465.00		\$191,860.00		Non Responsive	Non Responsive
Item #	Item	Qty	Unit	Event Length	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
A. MONTHLY RENTALS														
The Unit price shall be the rental fee for per unit per month, and shall include charges for delivery, pickup, and the # of services noted per week.														
1	Monthly Rental - Regular Unit - Twice/Week	8	month	12	\$60.00	\$5,760.00	\$70.00	\$6,720.00	\$75.00	\$ 7,200.00	\$75.00	\$7,200.00	Non Responsive	Non Responsive
2	Monthly Rental - Handicap Unit - Twice/Week	4	month	12	\$75.00	\$3,600.00	\$90.00	\$4,320.00	\$100.00	\$ 4,800.00	\$105.00	\$5,040.00		
3	Monthly Rental - Handicap Unit - Once/Week	1	month	12	\$67.00	\$804.00	\$70.00	\$840.00	\$75.00	\$ 900.00	\$95.00	\$1,140.00		
4	Monthly Rental - Regular Unit - Three/week and sink 2/month	1	month	12	\$75.00	\$900.00	\$90.00	\$1,080.00	\$200.00	\$ 2,400.00	\$105.00	\$1,260.00		
5	Service Only (of City owned Unit) - Regular Unit Three/week	1	month	12	\$75.00	\$900.00	\$179.00	\$2,148.00	\$20.00	\$ 240.00	\$95.00	\$1,140.00		
	TOTAL MONTHLY RENTALS					\$11,964.00		\$15,108.00		\$15,540.00		\$15,780.00		
B. SPECIAL EVENT RENTALS														
The unit price shall be the rental fee per unit per event and shall include charges for delivery, pick-up and daily service														
6	Main Street Festival Event Rental - Regular Unit	2	each	2	\$40.00	\$80.00	\$44.50	\$89.00	\$ 75.00	\$150.00	\$90.00	\$180.00	Non Responsive	Non Responsive
7	Main Street Festival Event Rental - Regular Unit, Twice	15	each	4	\$40.00	\$600.00	\$44.50	\$667.50	\$ 100.00	\$1,500.00	\$360.00	\$5,400.00		
8	Main Street Festival Event Rental - Handicap Unit	10	each	4	\$80.00	\$800.00	\$94.50	\$945.00	\$ 100.00	\$1,000.00	\$380.00	\$3,800.00		

City of Grand Prairie, TX RFB No. 23180 – Portable Toilet Rentals and Services Closing Date: 8/4/23					Viking Rentals Fort Worth		United Site Services Grand Prairie, TX		Pure Service Corporation Southlake, TX		Pot-O-Gold Rentals, LLC Fort Worth, TX		Aspen Site Rentals Boyd, TX	Whatapotty Services Alvarado, TX
9	Easter Event Rental - Lynn Creek	24	each	2	\$40.00	\$960.00	\$44.50	\$1,068.00	\$ 75.00	\$1,800.00	\$90.00	\$2,160.00		
10	Mother's Day Event Rental - Regular Unit	4	each	3	\$40.00	\$160.00	\$44.50	\$178.00	\$ 75.00	\$300.00	\$135.00	\$540.00		
11	Mothers's Day Event Rental - Handicap Unit	2	each	3	\$80.00	\$160.00	\$94.50	\$189.00	\$ 100.00	\$200.00	\$285.00	\$570.00		
12	Memorial Day Event Rental - Lynn Creek	24	each	3	\$40.00	\$960.00	\$44.50	\$1,068.00	\$ 75.00	\$1,800.00	\$135.00	\$3,240.00		
13	July 4th Event Rental - Lynn Creek	24	each	1	\$40.00	\$960.00	\$44.50	\$1,068.00	\$ 75.00	\$1,800.00	\$45.00	\$1,080.00		
14	Labor Day Event Rental - Lloyd Park - Regular Unit	12	each	3	\$40.00	\$480.00	\$44.50	\$534.00	\$ 75.00	\$900.00	\$135.00	\$1,620.00		
15	Labor Day Event Rental - Lloyd Park - Handicap Unit	2	each	3	\$80.00	\$160.00	\$94.50	\$189.00	\$ 100.00	\$200.00	\$285.00	\$570.00		
16	Halloween Event Rental - Lloyd Park - Regular Unit	10	each	4	\$40.00	\$400.00	\$44.50	\$445.00	\$ 75.00	\$750.00	\$180.00	\$1,800.00		
17	Halloween Event Rental - Lloyd Park - Handicap Unit	5	each	4	\$80.00	\$400.00	\$94.50	\$472.50	\$ 100.00	\$500.00	\$380.00	\$1,900.00		
18	Halloween Event Rental - 300 W Main St - Regular Unit	8	each	1	\$40.00	\$320.00	\$44.50	\$356.00	\$ 75.00	\$600.00	\$45.00	\$360.00	Non Responsive	Non Responsive
19	Halloween Event Rental - 300 W Main St - Handicap Unit	4	each	1	\$80.00	\$320.00	\$94.50	\$378.00	\$ 100.00	\$400.00	\$95.00	\$380.00		
20	Prairie Lights Event Rental - Lynn Creek *Regular units include hand sanitizer & lights	14	each	44	\$50.00	\$700.00	\$52.50	\$735.00	\$ 125.00	\$1,750.00	\$3,960.00	\$55,440.00		
21	Prairie Lights Event Rental - Lynn Creek *Handicap units include hand sanitizer & lights	6	each	44	\$95.00	\$570.00	\$102.50	\$615.00	\$ 150.00	\$900.00	\$8,360.00	\$50,160.00		

City of Grand Prairie, TX RFB No. 23180 – Portable Toilet Rentals and Services Closing Date: 8/4/23					Viking Rentals Fort Worth		United Site Services Grand Prairie, TX		Pure Service Corporation Southlake, TX		Pot-O-Gold Rentals, LLC Fort Worth, TX		Aspen Site Rentals Boyd, TX	Whatapotty Services Alvarado, TX
22	Prairie Lights Event Rental - Lynn Creek *hand sanitizer stations	3	each	44	\$45.00	\$135.00	\$49.50	\$148.50	\$ 125.00	\$375.00	\$3,960.00	\$11,880.00		
	Totals of Special Events					\$8,165.00		\$9,145.50		\$14,925.00		\$141,080.00		
23	Add-Ons					\$35,000.00		\$35,000.00		\$35,000.00		\$35,000.00		
24	Special Event - Regular Unit	1	day	NA	\$40.00		\$44.50		\$ 75.00		\$45.00			
25	Special Event - Handicap Unit	1	day	NA	\$80.00		\$94.50		\$ 100.00		\$95.00			

SCORECARD

Evaluation Criteria	Maximum Score	Viking Rentals	United Site Services	Pure Service Corporation	Pot-O-Gold Rentals, LLC
		Score	Score	Score	Score
Price	50.00	50.00	46.52	42.11	14.37
The extent to which the goods or services meet the municipality's needs	15.00	10.00	14.25	14.00	11.75
Reputation of the Vendor (References)	10.00	8.00	9.33	6.67	10.00
Experience with the City or other municipalities	10.00	4.17	5.00	4.83	4.83
Qualifications	15.00	4.00	4.92	4.42	4.67
Total	100.00	76.17	80.02	72.02	45.62



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Peter Sime, Library Director

TITLE: Annual contract renewal #3 with an annual increase for publications, audiovisual materials, books, textbooks, and ancillary services with Ingram Library Services in the amount of \$85,000.00 annually for a total project cost increase of \$170,000.00 if the remaining one-year extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

PURPOSE OF REQUEST:

On August 4, 2020, Council awarded an annual contract for publications, audiovisual materials, books, textbooks, and ancillary services to Ingram Library Services for an annual amount of \$15,000.00.

The estimated annual amount to be paid to Ingram Library Services shall be increased by the sum of \$85,000.00 to reflect the additional use of publications, audiovisual materials, books, textbooks, and ancillary services making the total estimated amount paid to be paid to Ingram Library Services under such contract \$100,000.00 annually to reflect the one-year renewal.

State statutes require City Council approval for an increase to the annual contract when the cumulative cost of the increase exceeds \$50,000. With approval of this increase, the City Manager will be able to approve the increase to a cumulative value of \$50,000 without additional Council approval.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already good bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Texas Comptroller of Public Accounts.

Ingram Library Services is one of three vendors contracted by the State of Texas to provide print library materials. The state last renewed their contracts with these vendors in August of 2020 (TXMAS Texas Comptroller of Public Accounts 715-M2) for three years with an option to renew for one additional year.

The Library’s primary book vendor up to this point, Brodart, has struggled in this contract period to fulfill our orders in the timely manner our customers expect.

To cover this lapse in service, we have researched the other two vendors under state contract. Ingram has demonstrated the ability to consistently deliver materials on time. We propose to increase the amount available on the current contract to allow for the purchase of these library materials from Ingram.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$7,648.75	08/04/2020	New Annual Contract
<i>Renewal #1</i>	\$4,649.89		Renewal #1 beginning 11/1/2021
<i>Renewal #2</i>	\$9,162.19		Renewal #2 beginning 11/1/2022
<u>TOTAL:</u>	\$21,460.83		

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
-----------	-------------------------------------	------------	--------------



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 09/05/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Annual Contract for Investment Advisory Services from Valley View Consulting, LLC up to \$75,000 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Valley View Consulting, LLC	\$75,000	\$375,000

PURPOSE OF REQUEST:

The City currently manages its investments but seeks to outsource this function due to the rise in interest rates, the need for continuity of portfolio management, and improved reporting capabilities.

This agreement is for investment advisory services to provide non-discretionary portfolio management services for the City's investment portfolio. Services shall include but not be limited to providing certain services related to the investment of City funds, including the execution of securities purchases/sales for the City's operating and bond funds, investment advice, investment reporting, and review of the City's Investment Policy and procedures.

FUNDING HISTORY (2 to 3 yrs info):

	<i>Amount</i>	<i>Approval Date</i>	<i>Reason</i>
<i>Original Contract:</i>	N/A	N/A	Performed in house

PROCUREMENT DETAILS:

Procurement Method: RFP

Number of Responses: five RFP #: 23136

Selection Details: Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Pooled Investments Fund
-----------	-------------------------------------	------------	-------------------------


ATTACHMENTS / SUPPORTING DOCUMENTS:


1- Bid Summary

INVESTMENT ADVISORY SERVICES

RFP #23136

TABULATION

		Bid Tabulation		Deep Blue Investment Advisors	Hilltop Securities	Meeder Public Funds	Wells Fargo Advisors	Valley View Consulting
		Investment Advisory RFP #23136		San Antonio	Dallas	Austin	St. Louis, MO	Huddleston, VA
Item	Description	QTY	UOM	Price	Price	Price	Price	Price
	<i>Investment Services - Annual Cost</i>	1	Annually	\$ 75,000.00	\$ 96,000.00	\$ 120,000.00	Fee Per Trade	\$ 75,000.00

		Evaluation Score Card		Deep Blue Investment Advisors	Hilltop Securities	Meeder Public Funds	Wells Fargo Advisors	Valley View Consulting
		Investment Advisory Srv RFP #23136		San Antonio	Dallas	Austin	St. Louis, MO	Huddleston, VA
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score	Score	Score
Cost	10.00	3.33	3.33	2.67	1.33	3.33		
Ability to Perform	15.00	12.75	15.00	15.00	12.00	15.00		
Quality of Services	30.00	18.00	20.00	18.00	16.00	20.00		
Prior Experience	25.00	10.00	17.50	12.50	10.00	20.00		
Overall Best Value	20.00	13.33	13.33	13.33	12.00	13.33		
Total	100.00	57.42	69.17	61.50	51.33	71.67		



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 09/05/2023

PRESENTER: Thao Vo, Director of Audit Services

TITLE: Ordinance amending the FY 2022/2023 Capital Reserve Fund to allocate \$2,922,604 from the unobligated fund balance

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

PURPOSE OF REQUEST:

The American Rescue Plan Act (ARPA) of 2021 was signed into law in March 2021. Funding was distributed into two tranches and allocated in calendar years 2021 & 2022. On May 25, 2023, the City Council approved an ordinance to replace several expenditures that were previously approved for ARPA funding with projects that could be encumbered immediately.

This ordinance is to appropriate funding in the Capital Reserve Fund for the following projects that were removed from ARPA funding on May 25, 2023:

Project Name	Amount
Alley Maintenance	\$ 1,000,000
Bella Vista	\$ 47,360
Building Blocks Program Replenishment	\$ 524,178
Downtown Business Vitality	\$ 74,168
Food, Rental, Water Bill, Homeless Assistance	\$ 355,295
Generators	\$ 600,000
Radial Café	\$ 4,467
Transportation Monitoring Center	\$ 251,816
Turner Park	\$ 65,320
Total	\$ 2,922,604

FINANCIAL CONSIDERATION:

Budgeted?	<input type="checkbox"/>	Fund Name:	Capital Reserve Fund
-----------	--------------------------	------------	----------------------

If Capital Improvement:					
Total Project Budget	\$2,922,604	Proposed New Funding:	\$2,922,604	Remaining Funding:	\$0.00

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2022/2023 CAPITAL RESERVE FUND BY TRANSFERRING AND APPROPRIATING \$2,922,604 FROM THE UNOBLIGATED FUND BALANCE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. The FY 2022/2023 Capital Reserve unobligated fund balance be amended by transferring and appropriating \$2,922,604 to the following projects:

Project Name	Amount
Alley Maintenance	\$ 1,000,000
Bella Vista	\$ 47,360
Building Blocks Program Replenishment	\$ 524,178
Downtown Business Vitality	\$ 74,168
Food, Rental, Water Bill, Homeless Assistance	\$ 355,295
Generators	\$ 600,000
Radial Café	\$ 4,467
Transportation Monitoring Center	\$ 251,816
Turner Park	\$ 65,320
Total	\$ 2,922,604

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Caryl DeVries, P.E., PTOE, Asst Director, Transportation & Mobility

TITLE: Price agreement for Fiber Restoration Services from Future Infrastructure in the annual amount of up to \$476,190.00 with the option of four renewals for a total of \$2,380,950.00 if all renewals are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 09/05/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Future Infrastructure	Up to \$476,190.00	\$2,380,950.00

PURPOSE OF REQUEST:

This price agreement is utilized by various City Departments for the installation of new fiber optic conduits and cable, as well as for repairing existing conduits and cable.

SPENDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Year</u>	<u>Reason</u>
<i>Initial Year:</i>	\$ 123,372.10	2018	Initial Contract with Future Infrastructure
<i>Year #1:</i>	\$ 34,515.00	2019	Renewal
<i>Year #2:</i>	\$ 146,139.00	2020	Renewal
<i>Year #3:</i>	\$ 14,069.81	2021	Renewal
<i>Year #4:</i>	\$ 4,430.00	2022	Renewal
<u>TOTAL:</u>	\$322,525.91		

PROCUREMENT DETAILS:

The same items and quantities were bid on this contract as were done with the 2018 bid. Prices have gone up in the 5 years between these bids. RFB #23134 was sent to 110 vendors, 52 of which were HUBs. Of the 3 bids received, Future Infrastructure was the low bidder.

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 3 RFP/RFB #: 23134

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Funds are available in various department operating budgets and will be charged accordingly on orders through the end of the fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Tabulation
- 2- Bid Responses (3)

	RFB No. 23134 - Fiber Restoration Services - Aerial Work			Future Infrastructure	L & M Aerial & Underground LLC	STC Utility Services
Item#	Description	Qty	UOM	Unit Price	Unit Price	Unit Price
1	Composite New Aerial Construction – Fiber 1000ft +	1	LF	\$3.35	\$3.50	\$3.00
2	Composite New Aerial Construction – Fiber 1-999ft	1	LF	\$3.70	\$3.95	\$3.75
3	Place New Strand	1	LF	\$2.35	\$1.50	\$1.75
4	Lash to New Strand Fiber	1	LF	\$1.35	\$1.75	\$1.25
5	Over Lash Fiber Cable	1	LF	\$1.35	\$1.75	\$1.50
6	Place Each Additional Fiber Cable	1	LF	\$0.45	\$1.25	\$0.95
7	Place Screw Anchor	1	EA	\$200.00	\$250.00	\$110.00
8	Place Helix or Expanded Plate Anchor	1	EA	\$250.00	\$250.00	\$150.00
9	Place Manta Ray or Other Rock Anchor	1	EA	\$350.00	\$300.00	\$250.00
10	Pole Transfer	1	EA	\$105.00	\$125.00	\$95.00
11	Move or Rework Riser	1	EA	\$150.00	\$145.00	\$175.00
12	Install New Riser	1	EA	\$350.00	\$150.00	\$225.00
13	Pole Make Ready	1	EA	\$85.00	\$100.00	\$80.00
14	Wreck Out Cable Only, Single Bundle	1	LF	\$0.95	\$1.25	\$0.75
15	Wreck Out All Strand and Cable	1	LF	\$0.75	\$1.00	\$0.55
16	Delash/Relash and Drop Splice Case or Fiber Storage	1	EA	\$225.00	\$150.00	\$150.00
17	Lash Up or Re Lash Up Splice Case or Fiber Storage	1	EA	\$225.00	\$150.00	\$125.00
18	Top Pole	1	EA	\$115.00	\$125.00	\$40.00
19	Delash Cable	1	LF	\$0.85	\$1.25	\$0.60
20	Emergency Call Out	1	EA	\$500.00	\$350.00	\$450.00
21	Emergency Aerial Line/Bucket Truck with Two Person Crew	1	Hour	\$225.00	\$350.00	\$175.00
22	Setup Fee	1	EA	\$150.00	\$250.00	\$150.00
23	Labor Cost (Lump Sum)			\$2,945.10	\$2,211.12	\$2,189.10

\$2,945.10 \$2,712.20 \$2,189.10

City of Grand Prairie, TX
 RFB No. 23134 - Fiber Restoration Services
 Closing Date: 5/24/23
 Bid Tabulation

Item#	Description	QTY	UOM	Future Infrastructure		L&M Aerial and Underground LLC		STC Utility Services	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Directional Boring and installation for City of Grand Prairie provided traffic operations associated 4" and HDPE conduit at a depth of 60" to include all costs associated with move in, traffic control, permits, installation of 3/8" mule tape in vacant cells, clean up and restoration of construction area. (.i.e. sod).	5000	LF	\$20.00	\$100,000.00	\$33.00	\$165,000.00	\$18.00	\$90,000.00
2	Open trenching for installation and repair of City of Grand Prairie provided traffic operations associated 4" and HDPE conduit at a depth of 60" to include all costs associated with move in, traffic control, permits, installation of 3/8 mule tape in vacant cells, back fill, compaction, clean up and restoration of construction area. (.i.e. sod).	10000	LF	\$20.00	\$200,000.00	\$28.00	\$280,000.00	\$12.50	\$125,000.00
3	Fiber Optic com box / ground box installation including all costs associated with move in, traffic control, permits ,a six inch wide four inch thick concrete apron with steel reinforcing embedded in concrete, twelve inches of pea gravel in the bottom for drainage, installation of fiber line marker and identification button. City of Grand Prairie will provide com/ground boxes.	30	EA	\$1,150.00	\$34,500.00	\$2,750.00	\$82,500.00	\$950.00	\$28,500.00
4	Fiber Optic com box / ground box removal including all costs associated with move in, traffic control, permits disposal, back fill, compaction and construction area restoration.	10	EA	\$500.00	\$5,000.00	\$500.00	\$5,000.00	\$550.00	\$5,500.00
5	Fiber Optic cable installation including all costs associated with move in, traffic control, permits clear and permanent cable marking. City of Grand Prairie will provide fiber optic cable.	25000	LF	\$1.00	\$25,000.00	\$1.25	\$31,250.00	\$1.25	\$31,250.00

City of Grand Prairie, TX
 RFB No. 23134 - Fiber Restoration Services
 Closing Date: 5/24/23
 Bid Tabulation

Item#	Description	QTY	UOM	Future Infrastructure		L&M Aerial and Underground LLC		STC Utility Services	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
6	Fiber Optic cable removal of City of Grand Prairie designated fiber including at the City's discretion spooling removed cable onto a sturdy wooden reel and removed cable disposal, all costs associated with move in, traffic control, permits and disposal of fiber in needed.	10000	LF	\$0.85	\$8,500.00	\$1.10	\$11,000.00	\$0.90	\$9,000.00
7	Installation of City of Grand Prairie furnished trace wire/tape including all costs associated with move in, traffic control and permits	5000	LF	\$0.45	\$2,250.00	\$1.50	\$7,500.00	\$0.65	\$3,250.00
8	Fiber Optic fusion splicing of the City's fiber optic network in accordance with the City's distribution methods and schematics including the contractor providing all consumables, labeled clearly and permanently, all costs associated with move in, traffic control, permits (per splice)	192	EA	\$45.00	\$8,640.00	\$34.00	\$6,528.00	\$37.50	\$7,200.00
9	Fiber Optic Testing of the City of Grand Prairie's fiber optic network in accordance with the City of Grand Prairie distribution methods and schematics including providing all test equipment and producing test results on permanent media readable by the City for the City's permanent records (per test hour)	32	HR	\$150.00	\$4,800.00	\$150.00	\$4,800.00	\$120.00	\$3,840.00
10	Fiber Optic fusion splicing of the City's fiber optic network in accordance with the City's distribution methods and schematics including after regular business hours and weekend work the contractor providing all consumables, labeled clearly and permanently, all costs associated with move in, traffic control, permits (per splice after hours)	96	EA	\$50.00	\$4,800.00	\$49.00	\$4,704.00	\$80.00	\$7,680.00

City of Grand Prairie, TX
 RFB No. 23134 - Fiber Restoration Services
 Closing Date: 5/24/23
 Bid Tabulation

Item#	Description	QTY	UOM	Future Infrastructure		L&M Aerial and Underground LLC		STC Utility Services	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
11	Fiber Optic Testing of the City of Grand Prairie's fiber optic network in accordance with the City of Grand Prairie distribution methods and schematics including after regular business hour and weekend work , providing all test equipment and producing test results on permanent media readable by the City for the City's permanent records (per test hour after hours)	16	HR	\$200.00	\$3,200.00	\$210.00	\$3,360.00	\$165.00	\$2,640.00
12	Removal and replacement of concrete (4500 p.s.i.), in accordance with the current City of Grand Prairie Construction Standards and Specifications and the North Central Texas Council of Governments (NCTCOG) Public Works Construction Standards.	500	SY	\$55.00	\$27,500.00	\$75.00	\$37,500.00	\$325.00	\$162,500.00
13	Hourly labor/equipment rate for conduit excavation and repair	160	HR	\$325.00	\$52,000.00	\$250.00	\$40,000.00	\$155.00	\$24,800.00
	TOTAL				\$476,190.00		\$679,142.00		\$501,160.00
	Minimum Order Charge (If Any)			NA			NA		NA



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 09/05/2023

PRESENTER: Peter Sime, Library Director

TITLE: Annual contract renewal #1 with an annual increase for HOOPLA Streaming Services with Midwest Tape in the amount of \$50,000 annually for a total project cost increase of \$200,000 if the remaining one-year extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 09/05/2023)

PURPOSE OF REQUEST:

On September 20, 2022, the Council awarded an annual contract for HOOPLA streaming media services to Midwest Tape for an annual amount of \$100,000.00.

The estimated annual amount to be paid to Midwest Tape shall be increased by the sum of \$50,000.00 to reflect additional use of streaming services making the total estimated amount to be paid to Midwest Tape under such contract \$150,000.00 annually, to reflect the one-year renewal.

State statutes require City Council approval of a change order when the cumulative cost of the change order exceeds \$50,000. With approval of this change order, the City Manager will be able to approve the change order to a cumulative value of \$50,000 without additional Council approval.

The library's online streaming media service, HOOPLA by Midwest Tape has been very popular with our customers. Customers may check out audiobooks, music, graphic novels, eBooks, movies, and TV shows from HOOPLA's inventory of 40,000+ items using smartphones, tablets, computers, and web browsers.

HOOPLA is a pay-for-use service. The library only pays for items citizens have checked out. The increase in cost directly correlates to the increase in usage. The increased funding would only be spent if demand required it.

When the Council first approved the original HOOPLA contract back in October 2016, the library estimated spending up to \$12,000.00 annually for this pay-per-use service. A new contract increasing the annual amount from \$12,000.00 to \$60,000.00 was executed in July 2018. In 2022, to meet rising demand, the Council approved a contract raising the amount to \$100,000.00 annually. Since then, actual usage has continued to exceed projections.

Usage of HOOPLA increased by 15% from FY22 to FY23.

The requested increase allows room for future growth in usage.

In our mobile society, reaching customers, wherever they are, becomes an important benefit of a Library system, which offers free and equal access to information to all, regardless of age, background, or means through connections, discovery, and education.

Midwest Tape is the Sole Source provider of the HOOPLA Streaming Media Service. Local Government Code 252 provides an exemption from the competitive bid process when an item is available from only one source.

FUNDING HISTORY (2 to 3 yrs info):

	<i>Amount</i>	<i>Approval Date</i>	<i>Reason</i>
<i>Original Contract:</i>	\$94,662.05	09/10/2022	New annual contract
<i>Prior Contract Renewal # 3</i>	\$73,385.21	8/1/2021	Renewal # 3
TOTAL:	\$168,047.26		

PROCUREMENT DETAILS:

Procurement Method: Sole Source

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: General Fund	Account Unit & Line: 321310-60055
-----------	-------------------------------------	-------------------------	-----------------------------------



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 09/05/2023

PRESENTER: Keshnel Penny, CIO - Information Technology

TITLE: Annual Contract for Arctic Wolf Networks Inc. Cybersecurity Operations Center Services and Software from FreeiT Data Solutions, in the estimated amount of \$173,749.76 annually through a Master Cooperative Agreement with the Department of Information Resources (DIR). This contract will be for one year with the option to renew for four additional one-year periods, allowing an increase not to exceed 15% annually with an estimated total of \$1,171,487.08 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government on 09/05/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Arctic Wolf Networks Inc. FreeiT Data Solutions	\$173,749.76	\$1,171,489.08
	\$199,812.22 (1 st renewal)	
	\$229,784.05 (2 nd Renewal)	
	\$264,251.65 (3 rd Renewal)	
	\$303, 889.40 (4 th Renewal)	

PURPOSE OF REQUEST:

Purchase of Arctic Wolf Networks, Inc. Cybersecurity Operations Center Services and Managed Detection and Response services from FreeiT Data Solutions. These services include a Cybersecurity Operations Center, Managed Detection and Response services, Software and Hardware maintenance, and Implementation services. The IT Department Cybersecurity Committee’s strategic plan has a multi-layered approach in which each security layer interconnects to strengthen the City’s security posture. Currently, we utilize a combination of security controls to safeguard the city. These controls include physical security, network security, endpoint security, application, and data security. In addition, we regularly update, patch, and replace server and network equipment to ensure our equipment is in security compliance. This multi-layered approach is an industry standard and best practice to keep an organization secure. A Cybersecurity Operations Center is a turn-key solution that will further bolster our security approach by adding enhanced cybersecurity coverage of our environment through a more robust toolset.

The service also provides two dedicated security professionals for our team to leverage for assistance. Perhaps most importantly, this service offers a team of security analysts who review security logs and our environment 24/7/365 to catch suspicious activities as it occurs. This will enhance our city’s ability to defend against existing and new threats. Adding a Cybersecurity Operations Center to our cybersecurity strategic plan is the most cost-effective way to reduce City-wide cybersecurity risks and increase our security posture.

In 2022, the City of Grand Prairie Cybersecurity Committee began working toward the selection of a Cybersecurity Operations Center. This included a process discovery, needs analysis, and vetting of proposed vendor solutions. The Cybersecurity Committee reviewed over five solutions before determining Arctic Wolf Networks, Inc. as a good fit to bolster the City’s cybersecurity. Due to software cost increases and adding additional licenses if a renewal exceeds the requested 15% this item will be resubmitted for council's review.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items, and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including DIR contract DIR-TSO-4696.

FUNDING HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>			New contract no previous contract information.
<i>Change Order #</i>			
<u>TOTAL:</u>			

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: _____ RFP/RFB #: _____

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: Software Maintenance	Account Unit & Line: 151010-63165
-----------	-------------------------------------	---------------------------------	-----------------------------------

If Capital Improvement:					
Total Project Budget	\$XXX	Proposed New Funding:	\$XXX	Remaining Funding:	\$XXX

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Summary
- 2- Change Order Details



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 09/05/2023

PRESENTER: Ray Cerda, Director – Parks, Arts and Recreation

TITLE: Ordinance Amending the FY 2022/2023 Capital Improvement Projects Budget; Grant Recipient Contract with National Fitness Campaign for the 6 outdoor Fitness Studio/Courts in the amount of \$890,000 and an estimated amount not to exceed \$450,000 for engineering design services, geotechnical investigation, site work, and site furnishings, for a total project cost of \$1,340,000

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 09/05/2023)

ANALYSIS:

The Fitness Court is a 7-movement bodyweight circuit training system designed for all ages fitness levels. In July, the City of Grand Prairie was selected as a grant eligible partner in the 2023 Blue Cross and Blue Shield of Texas State Campaign through The National Fitness Campaign (NFC). This multi-year, multi-site grant funding eligibility is based on Grand Prairie’s community size, application qualifications, and location.

Staff applied for, and received approval of, National Fitness Campaign grants for 6 fitness courts in 2023, and 3 additional fitness courts in 2024. The NFC has recognized Grand Prairie as a leader in the Dallas Fort Worth Metroplex as part of their Nationwide Model City Campaign. In order to be eligible for these funds, the matching funds must be encumbered by October 1, 2023 for 3 sites, and December 1, 2023 for another 3 sites. This action item will encumber the matching fund requirements for all 6 sites in the amount of \$890,000 of City funds. National Fitness Campaign provided an additional \$295,000 in grant funds for these two phases of the project.

For the 2023 Phase, six locations will be selected based on geographic locations across the City, one in each Council District. Staff will work with the District Councilmember and the NFC for the ideal locations. The 3 additional will be placed in other key locations based on NFC recommendations. The current site recommendations for all 9 sites are:

Site	District
Tyre Park	1
Mike Lewis Park	1
EpicCentral	2
Friendship Park	2
Mi Familia Park	3
Fish Creek Linear Park	4
Charley Taylor Park	5
Live Oak Park	5
Lakeridge Community Center	6

Pending final site selection by City Council, engineering design services and geotechnical investigation will determine the necessary site work to accommodate each Fitness Court. Staff estimates that each site will have an additional \$75,000 in design and site work per site, and once those costs have been more specifically evaluated on a site-by-site basis, staff will be bringing back additional contract approvals as needed.

HISTORY:

On July 30, 2023, the City received notice that it had been conditionally awarded NFC Grant Funding to participate in the 2023 National Fitness Campaign. On August 1, 2023, City Council passed a Resolution of Adoption adopting the project and confirming intent to provide matching funds.

FINANCIAL CONSIDERATION:

Budgeted?	<input type="checkbox"/>	Fund Name:	Parks CIP Fund Epic CIP Fund
-----------	--------------------------	------------	---------------------------------

If Capital Improvement:					
Total Project Budget	\$1,340,000	Proposed New Funding:	\$1,340,000	Remaining Funding:	\$0

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2022/2023 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$1,116,667 FROM THE UNOBLIGATED FUND BALANCE IN THE PARKS CAPITAL PROJECTS FUND (317193) TO WO#02317703 (NATIONAL FITNESS CAMPAIGN) AND \$223,333 FROM THE UNOBLIGATED FUND BALANCE IN THE EPIC CAPITAL PROJECTS FUND (320893) TO WO#02317803 (NATIONAL FITNESS CAMPAIGN).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2022/2023 CAPITAL IMPROVEMENT PROJECTS BUDGET be amended by transferring and appropriating \$1,116,667 from the unobligated fund balance in the Parks Capital Projects Fund (317193) WO #02317703 (National Fitness Campaign) and \$223,333 from the Epic Capital Projects Fund (320893) WO #02317803 (National Fitness Campaign).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, September 5, 2023.